



University Senate

UNIVERSITY SENATE UM-St. Louis

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Agenda

The Senate will meet at 3:00 p.m. on Tuesday, December 7, 1999, in 126 J.C. Penney.

- I. Approval of Minutes from November 9, 1999, meeting
- II. Report from the Senate Chair -- Jeanne Morgan Zarucchi
- III. Report from the Chancellor -- Chancellor Blanche Touhill
- IV. Report from the Faculty Council Presiding Officer -- Dennis Judd
Response by Richard Schwartz re: Arts Center Acoustics (Attachment 1)
- V. Report from Intercampus Faculty Council -- Joseph Martinich
System Post-Tenure Review Committee (Action Item)
- VI. Reports from Standing Committees:
 - A. Bylaws and Rules -- Lois Pierce
Amendments (Action Items-Attachment 2)
Governance Proposal (Action Item-Attachment 3)
 - B. Appointments, Tenure, and Promotion -- Bruce Wilking
Revision of ATP Guidelines
 - C. Budget and Planning -- Chancellor Blanche Touhill
 - D. Curriculum and Instruction -- David Ganz
Course Proposal Deadline
Academic Calendars (Action Items-Attachment 4)
Course Proposals (Action Items-Attachment 4)
 - E. Physical Facilities and General Services -- William Connett
Recycling
 - F. University Libraries -- Harold Harris
- VII. Other Business



November 10, 1999

College of Arts and Sciences

Department of Physics and Astronomy

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Dr. Donald Driemeier
Deputy to the Chancellor
U. of Missouri-St. Louis

Dear Don:

Thank you for your letter of November 3, 1999 which I received on Monday, November 8, four days after the letter was made known to me at the Faculty Council meeting on Nov. 4. It is evident to me that the information which I have provided in past reports and memos has not been clearly understood by all parties. First, let me point out that the extensive report which I submitted in early November, 1998, was intended for comment from the Administration. Whereas there were some issues properly directed to Kierkegaard's attention which will be discussed below, the recommendations of that report which included consideration of re-siting the facility, asking for an independent and disinterested outside expert or panel of experts to review the data, and establishment of a contingency clause in the contract, are all matters which are appropriate for comment from the Administration, not the contractors.

A statement in your Nov. 3, 1999 letter clearly reveals the confusion which has arisen between my reports and those of Kierkegaard. You stated, "It was clear in their first letter to you that Kierkegaard has some problems with your report, including both inappropriate notation and your recommendation that we need at least 70 dB of attenuation when they indicated a lesser attenuation would be needed to achieve your goals."

First, as to the "inappropriate notation", I assume that this refers to the computation of RC sound pressure levels (SPLs). For that calculation, I followed the prescription of the 1995 ASHRAE Applications Handbook (43.4) in which the calculation is done by averaging the dB levels at 500, 1000, and 2000 Hz. Paul Calamia at Kierkegaard subsequently pointed out to me (as I should have recognized) that this procedure is incorrectly done in the Handbook. Rather, the sound levels at the three frequencies must first be converted to intensities before averaging, and then transformed back to a dB level. After performing the calculation correctly for the Kravis database used in the report, I found an insignificant change in the results, resulting in a need for 69.6 dB of transmission loss (attenuation) instead of the 70 dB stated in the report. Thus I did not feel it to be necessary to revise the factors discussed in the report.

Returning to your statement above, in fact Kierkegaard did *not* indicate that a lesser attenuation would be needed to achieve (my) goals. Rather, they indicated that a lesser attenuation (56 dB) would be needed to achieve *their* goals. Let me clarify how the different estimates have arisen. First, at the time that I prepared my report, the only spectral data that I had in hand were from measurements of the Sabrejet at the Kravis Center. I assumed in good faith that these measured levels would be close to the maximum SPLs experienced at the UMSL site, and predicated upon this I arrived at the 70 dB attenuation factor to decrease the outside SPL = 101 dB level of the Sabrejet to the tolerable (RC 25) levels. After submission of my report in early November, 1998, Kierkegaard faxed an analysis to me based upon a completely different noise event than measured at Kravis. It was the noise spectrum of a commercial jet which developed an outside SPL of 97 dB with more low frequency (31.5, 63 Hz) noise than the Sabrejet, but considerably less noise at frequencies above 250 Hz. In particular, the RC 25 criterion at 500, 1000, and 2000 Hz suggested a need for only 56 dB to achieve the RC 25 level. This is the origin of the 56 dB figure as I understand it.

To further confuse the issue, the sound demonstration held in December, 1998 used yet a third jet noise spectrum, in this case one with an outside SPL level of only 85 dB. This is close to the median of the values measured and reported at the site in April, 1997. Adjusting the outside SPL levels downward and using the commercial jet data naturally resulted in a condition in which the RC 25 condition could be achieved in the sound demonstration for the Music Hall (see Fig. 1 of Kirkegaard, attached).

I contend that demonstrations should be done with the higher outside SPL levels represented by the Kravis spectrum and the (97 dB) commercial jet spectrum (the latter of which Kirkegaard actually used to estimate the attenuation factors needed for the Music Hall). Like a chain with a weak link, one cannot use the average (or median) strength of the links to establish the strength of the chain. On occasions, there will be overflights of the Center with outside SPL levels exceeding 95 dB. These are the events which could ultimately tarnish the Music Hall, not the events occurring at outside SPL levels of 85 or less. These louder events are the "weak links" in the chain. There are even weaker links should the facility be used for daytime performances. This involves overflights by National Guard fighter jets which, according to my sound meter measurements, can at times produce outside peak levels in excess of 110 dBA, likely exceeding the Sabrejet SPLs at all octave bands.

Regarding the Music Theatre, Kirkegaard has not provided the transmission loss factors expected for the proposed 1-inch laminated glass plus 6 ft air space/curtain plus 3/4-inch laminated glass construction. This information, of course, must be known before reliable sound demonstrations can be done. My own rough calculation for the octave bands from 125-4000 Hz suggest that the Sabrejet and 97 dB commercial jet spectra will both yield interior noise levels from 10 to 20 dB above the RC 25 criterion at 500 and 1000 Hz. However, I will have to defer to the engineers who have more accurate data in hand with which to do proper calculations. The important point is that new sound demonstrations should use the outside SPL = 97 dB spectrum and the Sabrejet spectrum instead of (or in addition to) the outside SPL = 85 dB spectrum which was used in the first demonstrations.

To summarize the data, I attach three graphs, Figs. 2-4, which show the anticipated interior noise levels in each of the three venues for the Sabrejet spectrum and for the commercial jet 97 dB spectrum. The graphs for the Music Hall and the Lobby utilize the transmission loss factors which Kirkegaard is planning to achieve in the construction for each venue. The graph for the Music Theatre is provisional, and will require updating when the proper transmission loss data are made available. These are the graphs which I presented before the Faculty Council on Nov. 4. You will note that the Sabrejet spectrum produces unacceptable noise levels in all three venues. The commercial jet spectrum is only marginally acceptable in the Music Hall, producing an excess of 10 dB over the RC 25 curve at 125 and 250 Hz. The Music Theatre is predicted to be much noisier with either noise spectrum. The Lobby data suggest that events at the outside 90 dB level and higher will result in interior noise levels which could disrupt normal conversation.

Finally, I want again to clearly state the goal of achieving a first-rate performance center. There are clear-cut standards for performance halls which the proposed construction simply will not meet for the higher noise levels. To argue that a lower (e.g., 85 dB) level is the appropriate demonstration level is somewhat equivocal. At the same time, it would be incorrect to imply that events in excess of 95 dB will be occurring during every performance. The fact is that the majority of nights will probably involve outside SPL levels of 80 dB or less, and in general will not be a problem for the Music Hall. But one must be concerned with those occasional times in which performers and audience alike will be very much aware of the outside noise. These are the nights which will ultimately establish the reputation of the Center, and in my opinion will render it as a sub-standard facility if constructed as planned.

Yours sincerely,

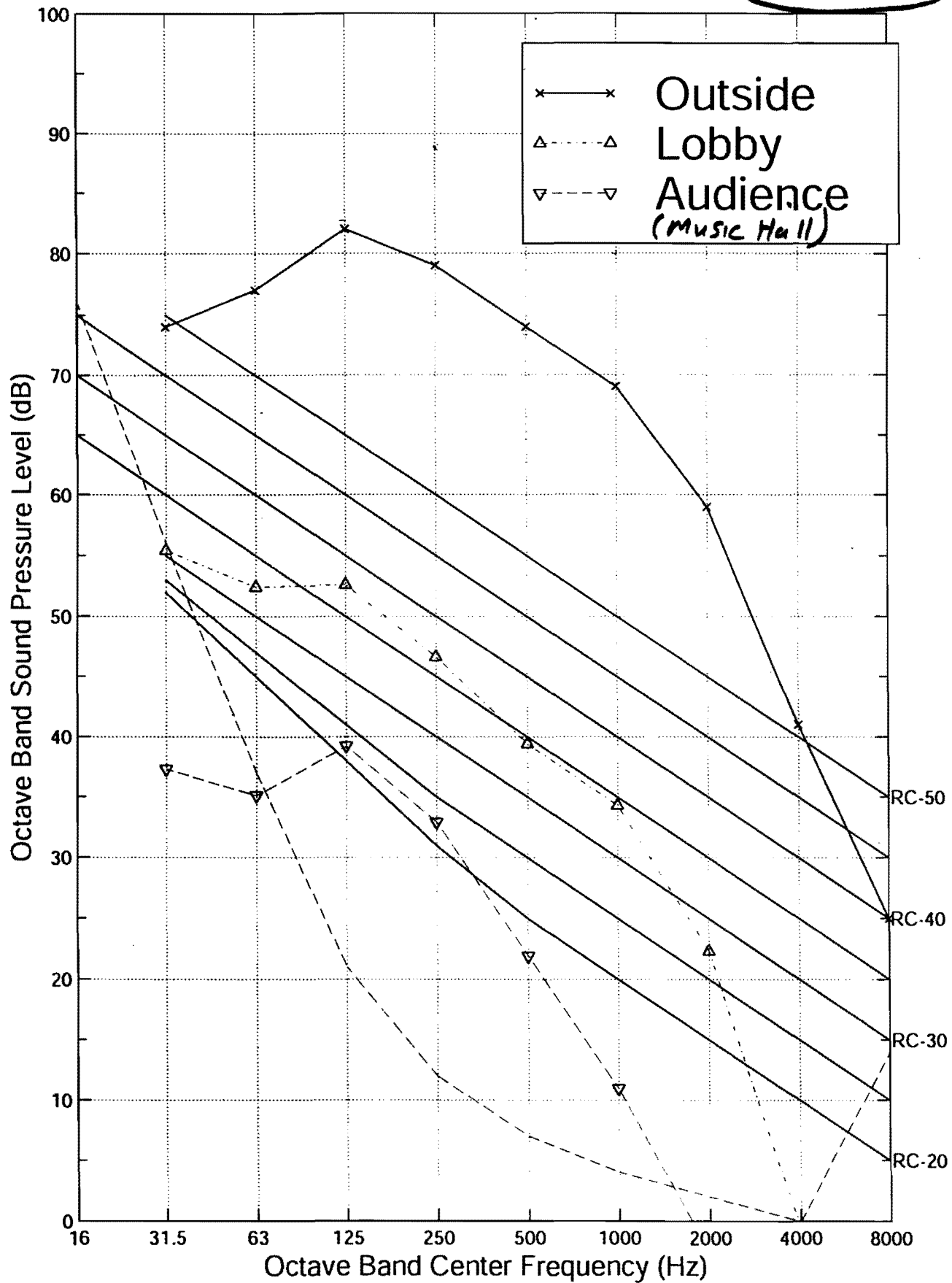
A handwritten signature in cursive script, appearing to read "Dick".

Richard D. Schwartz
Chairperson, Physics and Astronomy

cc: Paul Calamia, Kirkegaard
Dennis Judd, Faculty Council
Jean Zarucchi, Chairperson, Senate
President Pacheco
Chancellor Touhill

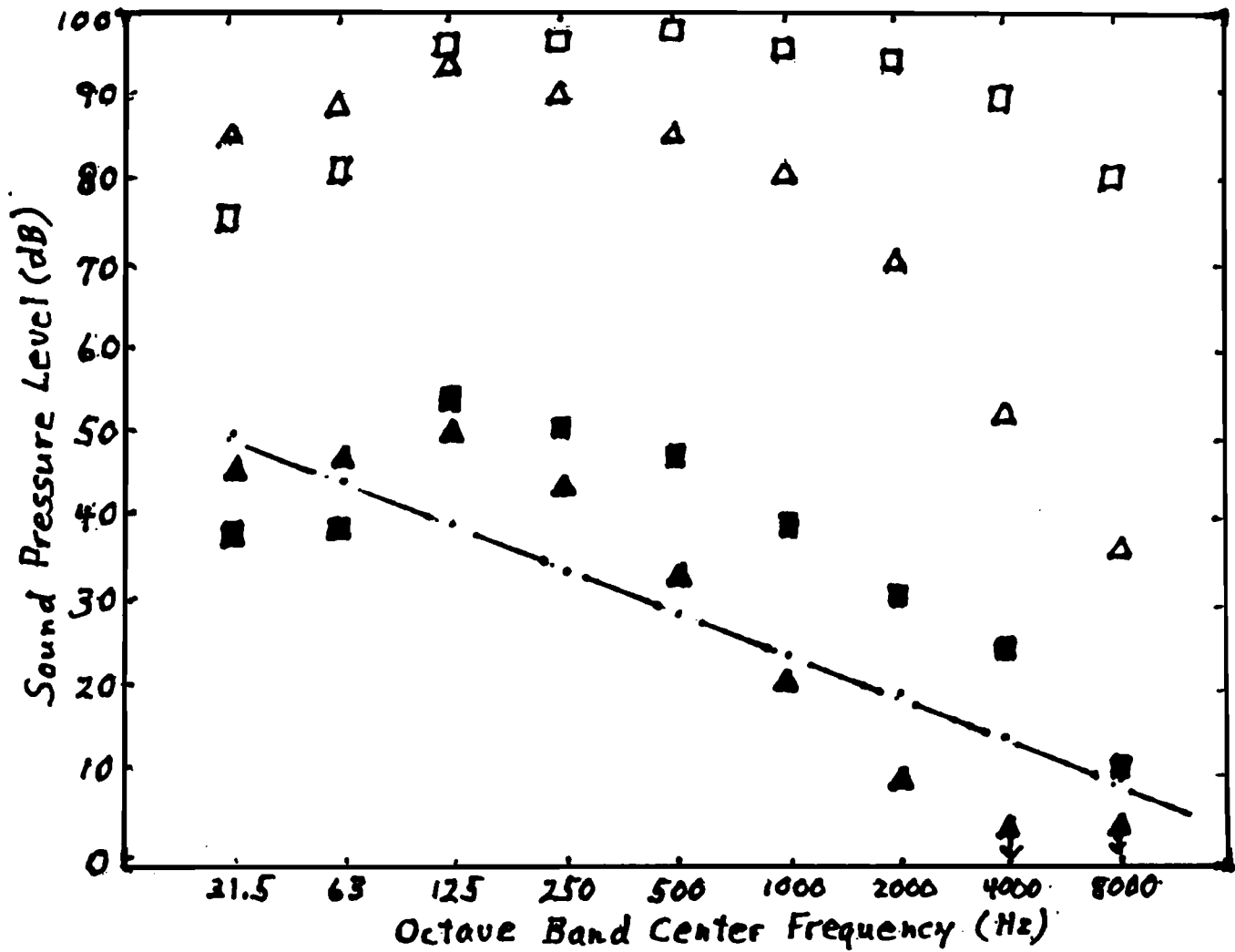
Fig. 1

UMSL Site Noise Levels with RC Curves: Outside SPL = 85 dB



Aircraft Sound Levels UMSL Performing Arts Center Music Hall (Main Auditorium)

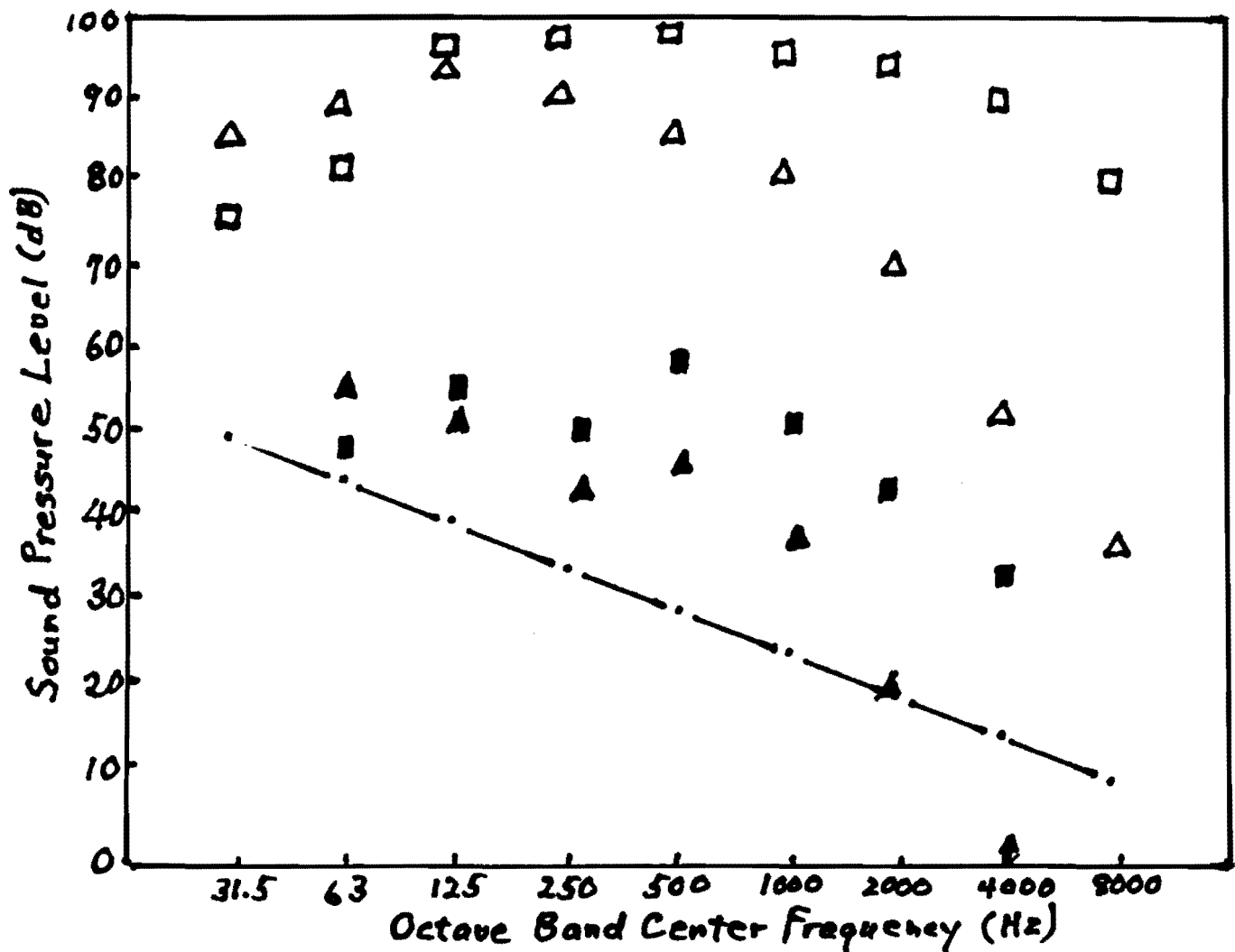
Fig. 2



- Measured outside noise levels - Kravis Center, Sabrejet
- △ Measured outside noise levels - UMSL Site, Commercial jet
- Predicted level in Music Hall, Sabrejet
- ▲ Predicted level in Music Hall, Commercial jet
- RC 25 maximum ambient noise level recommended for performing arts spaces.

Aircraft Sound Levels UMSL Performing Arts Center Music and Theatre Hall

Fig. 3

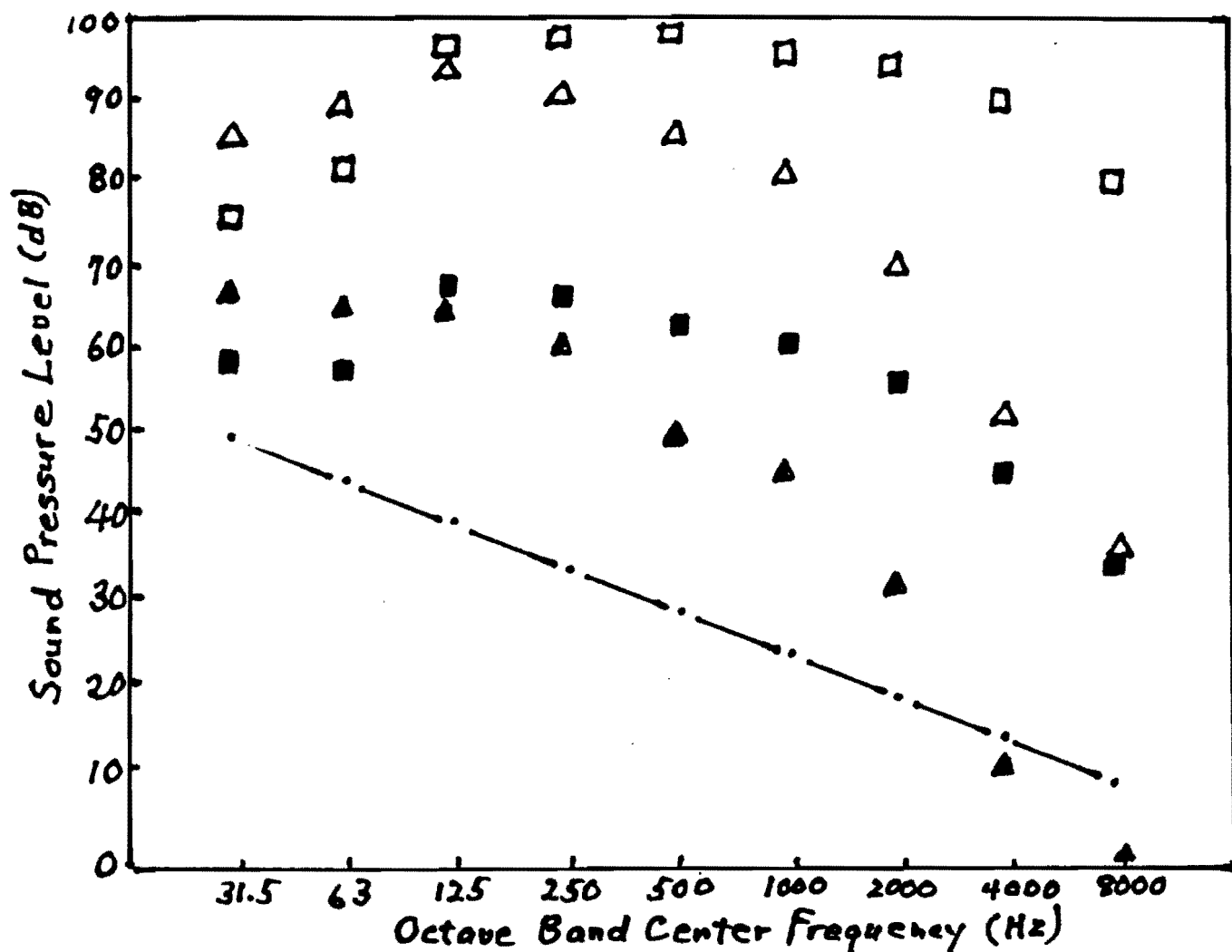


- Measured outside noise levels - Kravis Center, Sabrejet.
- △ Measured outside noise levels - UMSL Site, Commercial jet
- Predicted level in Music Theatre, Sabrejet
- ▲ Predicted level in Music Theatre, Commercial jet
- RC 25 maximum ambient noise level recommended for performing arts spaces.

The estimates are very uncertain since a complete analysis has not provided for the Music Theatre by Kierkegaard & Associates.

Aircraft Sound Levels UMSL Performing Arts Center Lobby

Fig. 4



- Measured outside noise levels - Kravis Center, Sabrejet
- △ Measured outside noise levels - UMSL Site, Commercial jet
- Predicted level in Lobby, Sabrejet
- ▲ Predicted level in Lobby, Commercial jet
- RC 25 maximum ambient noise level recommended for performing arts spaces

**SUBMITTED AMENDMENTS FOR THE
GOVERNANCE PROPOSAL**

Submitted by Margaret Cohen.

300.040, section C.1.a

For the purposes of Senate membership, the word "faculty" includes all those with full-time regular appointments as well as those with non-regular academic appointments who have at least 50% teaching or research responsibilities per year and one of the following terms in their titles: adjunct professor, **affiliate professor**, visiting professor, clinical professor, research professor (professor to include assistant and associate ranks), lecturer, instructor or specialist.

Rationale: Affiliate is a new designation added this fall by the Office of Academic Affairs.

Submitted by Gail Ratcliff, seconded by Joyce Corey.

Section C.4, paragraph 5, sentence 6

If a faculty member of a Senate committee is to take a YEAR'S leave of absence (or semester's leave in the case of the independent Fall and Winter panels of the committee on Research), a substitute shall be elected to serve for the duration of the leave.

Section D.4, paragraph 3, sentence 6

If a faculty member of an Assembly committee is to take a YEAR'S leave of absence, a substitute shall be elected to serve for the DURATION OF THE LEAVE.

Submitted by David Klostermann.

Section D.4.f -- Committee on Computing and Instructional Technology

I would like to suggest that the director of the Instructional Technology Center be listed as a member. ITC brings to the committee knowledge and expertise regarding distance education technologies (ISDN, ITV, satellite, and Internet) and a staff resource for faculty development and support services that are integral to the campus' efforts in distance education and technology-related matters. It is also forming new collaborative efforts with Campus Computing in support of these areas. Given this, I suggest that this position be specifically added to the list of committee members.

PROPOSED WORDING (NEW WORDING IN CAPS)

- C.4.d. Committee on Appointments, Tenure, and Promotion --The Committee shall consist of full professors holding tenure appointments. There shall be one member on the Committee elected from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. There shall also be two members elected at large from the campus. The Committee shall elect a chairperson from among its members.**
- i. IT SHALL BE THE RESPONSIBILITY OF THIS COMMITTEE TO REVIEW AND APPROVE THE INITIAL GUIDELINES AND CRITERIA AND ANY CHANGES TO THE GUIDELINES AND CRITERIA FOR APPOINTMENTS, TENURE AND PROMOTION OF EACH UNIT OF THE UNIVERSITY. THE COMMITTEE SHALL RECOMMEND CHANGES TO UNIT STANDARDS AS IT DEEMS NECESSARY BASED ON GRIEVANCE AND APPEAL CASES THAT THE COMMITTEE HEARS FROM TIME TO TIME.**
 - ii. IT SHALL BE THE RESPONSIBILITY OF THIS COMMITTEE TO HEAR FACULTY GRIEVANCES AND APPEALS OF UNIT APPOINTMENTS, TENURE AND PROMOTION DECISIONS. SUCH GRIEVANCES AND APPEALS SHALL FOLLOW THE PROCEDURES OUTLINED IN THE ACADEMIC GRIEVANCE PROCEDURE (COLLECTED RULES AND REGULATIONS: 370.010).**
 - iii. THIS COMMITTEE MAY BE CALLED UPON BY A UNIT COMMITTEE ON APPOINTMENTS, TENURE AND PROMOTION FOR ADVICE, GUIDANCE, AND RULINGS REGARDING INDIVIDUAL CASES BUT IT SHALL NOT BE THE RESPONSIBILITY NOR THE PREROGATIVE OF THIS COMMITTEE TO RULE, ADVISE, OR OTHERWISE HAVE INPUT ON INDIVIDUAL CASES DURING THE NORMAL PROCESSING OF AN INDIVIDUAL APPLICATION FOR APPOINTMENT, TENURE, OR PROMOTION.**

Rationale:

The University of Missouri - Saint Louis (UMSL) is 35 years old this year. It has by all accounts -- the Chancellor's annual addresses, outside evaluating and accrediting organizations, and alumni successes and testimonials -- one of the finest faculties of any comparable university. In short, UMSL is now a mature institution of higher education. The centralized evaluation of appointment, tenure, and promotion (ATP) applications had a fundamental and foundational role in the building of the current high quality and diverse faculty at UMSL today, but the nature and specificity of today's knowledge and expertise requires a decentralization of the decision function to the relevant disciplines. The Curators state in the Collected Rules and Regulations, Section 310.020,

"Recommendations in matters of appointment, reappointment, non-reappointment, promotion, tenure, and dismissal shall be by the appropriate faculty" The appropriate faculty is the faculty in the applicant's discipline. The present centralized ATP review process at UMSL is not shared by any other campus of the UM system. The Bylaws of UM-C, UM-R, and UM-KC charge their tenure committees with the function of hearing grievances over and appeals of unit tenure decisions. Likewise, a centralized ATP review process is an uncommon system at other institutions of UMSL's size and standing. Therefore, this amendment is in keeping with the Bylaws of the other three UM campuses and in keeping with the Collected Rules and Regulations, Section 310.020.

Submitted by Joshua Stegeman.

1. Motion that all student members of the University Assembly be elected by voting student members of the Assembly for service on the University Assembly committees. (Change Article D, Section 4, clause 4, "Faculty and student members of all standing Assembly committees shall be elected by all voting members of the Assembly. Staff members shall be selected by the Staff Association.")

Amendment: All student members of the University Assembly will be elected only by voting student members of the Assembly for service on standing University Assembly committees.

Explanation: The Faculty Senate standing committee student members are selected by only students and do not presently serve on the Committee of Committees, so why shouldn't students be selected in the University Assembly in the same manner in which they are selected in the Faculty Senate? Furthermore, the Staff Association selects its staff members, so if this specific groups elects its own members to the standing committees of the University Assembly, then the students, a specific group, should also be able to select their own members to serve on the standing committee of the University Assembly.

2. Motion that students be represented on the Committee on Committees for the Faculty Senate committee, if the above amendment is not adopted. (Change Article C, Section 4, clause a - Committee on Committees).

Amendment: Three students shall serve on the Committee of Committee for the Faculty Senate to aid in the selection of student members of the standing committees for the University Assembly.

Explanation: The rationale for this amendment stems from the first amendment. The students feel that if the University Assembly as a whole will vote on both faculty and students for service on the University Assembly standing committees, then since the faculty maintain representation on the Committee of Committees for the Faculty Senate which decides which faculty will serve on the Faculty Senate and University Assembly, then the students should maintain that same freedom. However, if the above amendment is adopted, then it does not seem necessary for students to be represented on the Faculty Senate Committee on Committees because the students will be electing themselves.

3. Motion that students be represented on the Steering Committee. (Change Article C, Section 4, clause b - Steering Committee).

Amendment: Two students shall serve on the Steering Committee for the Faculty Senate and the University Assembly.

Explanation: The students feel it is necessary to have student representation on the Steering Committee considering its responsibilities delineated in clause b. Since the decisions of the Steering Committee affect the University Assembly, it seems appropriate that since students may body of representation is the University Assembly, that the students would be represented on all committees that affect the University Assembly. This amendment is very important to the student senators.

(Submitted by Joshua Stegeman-Continued)

4. Motion that the Curriculum and Instruction Committee of the Faculty Senate be moved to the University Assembly. (Move Article C, section 4, clause c - Committee on Curriculum and Instruction to Article D, section 4, clause g, re alphabetize subsequent letters for proper organization).

Amendment: The Curriculum and Instruction Committee shall be recognized as a standing committee of the University Assembly under Article D, section 4, clause g - Committee on Curriculum and Instruction.

Explanation: The rationale of this amendment is that since the students do not have representation on any one of the tenure committees in the Faculty Senate, and considering the discussion heretofore of the proposed post-tenure review board by President Pacheco, then the students feel their only channel to discuss issues regarding tenure may be through the Curriculum and Instruction Committee.

Submitted by Jeanne Morgan Zarucchi.

1.

Current Version:

300.040 A.4 -- The Intercampus Faculty Council -- . . . Two of the three shall be elected by the University of Missouri-St. Louis faculty to serve three-year staggered terms so that no more than one of the two elected members will be replaced or reelected in any year. . .

Proposed Version:

300.040 A.4 -- The Intercampus Faculty Council -- . . . Two of the three shall be elected by the University of Missouri-St. Louis Faculty to serve **two-year** staggered terms so that no more than one of the two elected members will be replaced or reelected in any year. . .

Rationale:

Silvia Madeo intended to propose this last Spring.

2.

Current Version:

300.040 C.1.i -- If a representative should resign from the University or from the Senate, the department or parallel unit, School, or College will elect a replacement by mail ballot conducted as in C.1.d and C.1.e. . .

Proposed Version:

300.040 C.1.i -- If a representative should resign from the University or from the Senate, the department, parallel unit, School, or College will select as a replacement the faculty member who received the next-highest number of votes. If no alternate is available another mail ballot will be conducted as in C.1.d and C.1.e. . .

Rationale:

There are too many replacements for mail ballots to be practical in every case.

3.

Current Version:

300.040 C.4 paragraph 4 -- All standing and ad hoc committees of the Senate shall be chaired by faculty; the chairs of the Committee on Committees and the Bylaws and Rules Committee shall be faculty Senators.

Proposed Version:

300.040 C.4 paragraph 4 -- All standing and ad hoc committees of the Senate shall be chaired by faculty; the chairs of the Committee on Committees and the Bylaws and Rules Committee shall be faculty Senators, and the chair of the Steering Committee shall be the Senate Chairperson.

Rationale:

Clarification

4.

Current Version:

300.040 C.4.a -- Committee on Committees -- The Committee shall consist of one elected faculty Senator from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. . . .

Proposed Version:

300.040 C.4.a -- Committee on Committees -- The Committee shall consist of one elected faculty Senator from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time, and one student

Rationale:

A student should serve on the Committee on Committees.

5.

Current Version:

300.040 C.4.a.ii -- Committee on Committees -- It shall be the responsibility of the committee to nominate for election by the University Assembly: (1) faculty members of all standing committees of the Assembly; (2) faculty members of *ad hoc* committees of the Assembly, when so instructed by the Assembly. Where appropriate, the committee shall nominate members of *ad hoc* or standing state-wide committees for election by the Assembly or appointment by the Chancellor.

Proposed Version:

300.040 C.4.a.ii -- Committee on Committees -- -- It shall be the responsibility of the committee to nominate for election by the University Assembly: (1) faculty and student members of all standing committees of the Assembly; (2) faculty and student members of *ad hoc* committees of the Assembly, when so instructed by the Assembly. . . .

Rationale:

According to the proposal students serve on Senate committees and should be nominated by a member of Committee on Committees.

6.

Current Version:

300.040 D.4 paragraph 5 -- Committee of the Assembly -- In their deliberations the committees shall, when appropriate, consult with the Chancellor or other administrative officers; with representatives of the separate schools, colleges, and other parallel units which may be created from time to time; with departments and concerned faculty; and with students and student organizations. Committee recommendations shall be made to the Assembly or to the appropriate administrative officer.

Proposed Version:

300.040 D.4 paragraph 5 -- Committee of the Assembly -- In their deliberations the committees shall, when appropriate, consult with the Chancellor or other administrative officers; with representatives of the separate schools, colleges, and other parallel units which may be created from time to time; with departments and concerned faculty; with students and student organizations; and with staff and staff organizations. . . .

Rationale:

Reference to staff has been included for consistency.

7.

Current Version:

300.040 D.4.b paragraph 3 -- Budget and Planning Committee -- . . . The committee shall report on its work at each Assembly meeting.

Proposed Version:

300.040 D.4.b paragraph 3 -- Budget and Planning Committee -- . . . The committee shall report on its work at each Assembly and each Senate meeting.

Rationale:

The Budget and Planning Committee should continue to report to each Senate meeting.

8.

Current Version:

300.040 D.4.f -- Committee on Computing and Instructional Technology -- The Committee shall consist of the Coordinator of Campus Computing (non-voting), one representative selected by the Staff Association, . . .

Proposed Version:

300.040 D.4.f -- Committee on Computing and Instructional Technology -- The Committee shall consist of the Coordinator of Campus Computing (non-voting); the Director of Telecommunications (non-voting); the Director of the Instructional Technology Center (non-voting); one representative selected by the Staff Association, . . .

Rationale:

These two individuals presently serve an important role on the Video and Instructional Technology Committee.

DECEMBER 7, 1999

PROPOSED REVISION TO THE

FACULTY BYLAWS OF THE UNIVERSITY OF MISSOURI-ST. LOUIS

Bd. Min. 3-19-71; Amended 10-12-73, 2-18-77, 12-15-78, 6-18-82, 2-11-83, 6-24-83, 5-4-84, 5-3-85, 7-29-88, 3-10-89, 6-22-90 & 5-3-91; Revised 1-29-92; 5-8-92, 5-6-93; 3-29-94; 3-24-95; 4-25-96; 5-29-97; 10-16-98; Amended 5-27-99.

300.040 FACULTY BYLAWS OF THE UNIVERSITY OF MISSOURI-ST. LOUIS

A. FACULTY

1. Membership -- The Faculty of the University of Missouri-St. Louis shall consist of the President, the Chancellor, all persons with regular full-time academic appointments, and others elected by the faculty. Elected members so designated by the faculty shall be non-voting members.

2. Functions -- The Faculty of the University of Missouri-St. Louis, together with appropriate administrative officers, shall bear responsibility for recommending and implementing educational policy, particularly in areas of curriculum, degree requirements, methods of instruction, research, requirements for admission, student affairs, and faculty status. The Faculty may make recommendations to the Chancellor concerning general policy matters affecting the University. Where appropriate, the Faculty may delegate its responsibility to separate schools, colleges, or such other parallel units as may be created from time to time, to the Faculty [Senate], and to the [University Assembly] within the University of Missouri-St. Louis.

3. Meetings -- The Faculty of the University of Missouri-St. Louis shall meet at least twice each year and at such additional times as the President, Chancellor, or the Faculty itself may determine. Upon written request of twenty-five members of the Faculty, the Chancellor shall call a meeting within two weeks.

a. The President, or in the President's absence, the Chancellor, or in the Chancellor's absence, a member of the Faculty designated by the Chancellor shall preside at each faculty meeting.

b. A quorum shall consist of ten percent of the voting members of the Faculty.

c. Proceedings in Faculty meetings shall be in accordance with the rules set forth in the most recent edition of *Robert's Rules of Order* except where otherwise provided for in these Bylaws or the regulations of the University of Missouri-St. Louis.

d. The Chancellor shall appoint each year a Secretary of the Faculty who shall keep an official record of the proceedings of each meeting and shall transmit copies of the minutes to each member of the faculty. A copy of the official minutes shall be kept on file in the offices of the Registrar and the Vice Chancellor for Academic Affairs and shall be available to each member of the Faculty.

4. The Intercampus Faculty Council-- Three campus representatives will serve on the Intercampus Faculty Council. Two of the three shall be elected by the University of Missouri-St. Louis faculty to serve three-year staggered terms so that no more than one of the two elected members will be replaced or reelected in any year. The Senate Chairperson shall serve as an ex officio member of the Intercampus Faculty Council.

B. STUDENT BODY

1. Membership -- The student body of the University of Missouri-St. Louis shall consist of all persons who are officially enrolled as regular full-time or part-time students in the University of Missouri-St. Louis.

2. Functions -- The student body shall have the responsibility to participate in the recommending and implementing of educational policy, particularly in the areas of academic and student affairs. The student body may, through its official representatives, make recommendations to the Vice Chancellor of Student Affairs or the Chancellor concerning general policy matters affecting the University of Missouri-St. Louis.

C. FACULTY SENATE OF THE UNIVERSITY OF MISSOURI-ST. LOUIS

(Hereinafter referred to as Senate)

1. Membership -- The voting members of the Senate shall consist of elected voting representatives of the full-time regular and non-regular faculty and, as non-voting members, the Chancellor; the Vice Chancellor for Academic Affairs; and the Dean of the Graduate School.

a. For the purposes of Senate membership, the word "faculty" includes all those with full-time regular appointments as well as those with non-regular academic appointments who have at least 50% teaching or research responsibilities per year and one of the following terms in their titles: adjunct professor, visiting professor, clinical professor, research professor (professor to include assistant and associate ranks), lecturer, instructor or specialist.

b. Faculty so defined will have all the privileges of Senate participation including the right to vote on Senate membership, to be nominated for Senate membership, and to serve in the Senate and on Senate committees. Faculty so defined will be counted in apportioning Senate at-large representation, and hereinafter will be referred to as "faculty" to differentiate them from the Faculty as a whole.

c. Elected faculty members of the Senate shall serve three-year staggered terms with one-third of the body elected by the faculty annually. Any elected member of the Senate may be re-elected. The term of office of all Senators shall begin on the first day of August following their election.

d. Each department or parallel unit of the College of Arts and Sciences, Barnes College of Nursing, School of Business, School of Education, and School of Optometry and other parallel units with at least five tenured or tenure-track faculty will elect one representative by mail ballot distributed and tallied by the Faculty Senate.

e. Following the election of the department and parallel unit representatives, an election will be held by mail ballot distributed and tallied by the Faculty Senate in each College and School for at-large representatives. The number of at-large representatives will be determined by the number of faculty (as determined in C.1.a) and as determined at the beginning of each fall semester with each specified school or college having a minimum of one at-large representative.

i. Each College faculty will vote for its College representatives and each School faculty will vote for representatives of its School.

ii. The total number of at-large College and School representatives will be one-third of the number of representatives in C.1.d.

iii. For the purpose of determining the allocation of at-large seats, a faculty member with a joint appointment shall be counted as a member of the unit which receives the greater share of the faculty member's time. If a joint appointee's time is equally distributed between units, the faculty member may select the unit in which to be counted. However, a joint appointee who is serving a continuing term on the Senate will be assigned to the unit from which he/she was originally elected to the Senate. Joint appointees may vote only on the nominating ballot of the unit in which they are counted in determining the allocation of Senate seats.

f. Each newly established academic department/unit with at least five tenured or tenure-track faculty will receive representation as spelled out in C.1.d and C.1.e.

g. Elections of all Faculty representatives shall occur before April 1 of each year.

h. A subcommittee of the Senate Steering Committee (4.b) shall be established to supervise the election of faculty members to the Senate and distribute and tally the ballots. The Subcommittee shall consist of the Senate Chairperson; the Chairperson of the Committee on Committees; and the Senate Secretary, who shall maintain a complete record of the votes received by all candidates.

i. If a representative should resign from the University or from the Senate, the department or parallel unit, School, or College will elect a replacement by mail ballot conducted as in C.1.d and C.1.e. If a Senator should take a leave of absence for an academic year, an alternate shall be selected in the same manner to serve only during the duration of the leave of absence.

j. If an elected faculty Senator qualifies for service as an ex officio Senator, he/she will be moved immediately into the ex officio category. In accordance with the bylaws, a replacement will be designated to serve for the remainder of the academic year in which the vacancy occurs if the ex officio status is permanent. The balance (if any) of the faculty member's elected term will be filled at the next spring election of Senators.

2. Functions -- It shall be the responsibility of the Senate to exercise those functions of the Faculty (see Section 300.040 A.2) not reserved by the Faculty as a body or specifically delegated to the University Assembly (Section 300.040 D).

3. Meetings and Officers -- The Senate shall meet regularly each month during the academic year or in special meetings as called by the Steering Committee of the Senate. The Steering Committee shall call a special meeting of the Senate on request of the Chancellor or of any five members of the Senate. Proceedings in Senate meetings shall be in accordance with the rules set forth in the most recent edition of *Robert's Rules of Order*. A quorum shall consist of a majority of the elected faculty Senators. Following each election, the newly-constituted Senate shall meet for the sole purpose of selecting the Senate Chairperson, the Secretary of the Senate, and the Committee on Committees.

a. The elected officers of the Senate shall be the Senate Chairperson, who must be a voting faculty Senator, and the Secretary of the Senate, who must be a voting faculty Senator. The elected officers of the Senate shall serve for one year, beginning on the first day of August following their election. The elected officers may be re-elected.

b. The Senate Chairperson, or in the Chairperson's absence a voting member of the Senate designated by the Chairperson, shall be the presiding officer at each meeting of the Senate.

c. The Secretary of the Senate shall distribute the agenda to all members of the Senate at least three working days in advance of each meeting, shall keep minutes of each meeting of the Senate, and shall distribute a copy of the minutes of each meeting to all members of the Senate. The Secretary shall also maintain the official roster of the Senate, and shall collect annual reports on committee activities, which shall be submitted in written form by each committee chairperson no later than May 10 of each year.

4. Committees of the Senate -- All members of the Faculty (as defined in C.1.a), Administration, and Staff shall be eligible to serve on Senate committees. Students who satisfy the eligibility requirements for service on the Assembly shall also be eligible to serve on Senate committees. With the exception of the Committee on Committees and Steering Committee, faculty members of the standing committees of the Senate shall be elected each year at the second organizational meeting of the Senate.

Faculty members of all standing Senate committees shall be elected by all voting members of the Senate.

Student members of standing Senate committees shall be elected by voting student members of the Assembly.

All standing and *ad hoc* committees of the Senate shall be chaired by faculty; the chairs of the Committee on Committees and the Bylaws and Rules Committee shall be faculty Senators.

At least one elected member of each standing and ad hoc committee of the Senate shall be a voting faculty Senator. Faculty members of all standing committees except the Committee on Committees shall be elected for two-year terms, with half the faculty members to be replaced each year. Student members of all standing committees shall be elected for one-year terms which may be renewed. Each standing and ad hoc committee shall be convened by the Senate Chairperson. As its first order of business, each standing and ad hoc committee shall elect a chairperson. If a faculty member of a Senate

committee is to take a leave (year's) of absence (or semester's leave in the case of the independent Fall and Winter panels of the committee on Research), a substitute shall be elected to serve for the entire academic year during which the leave is taken. A replacement will be elected to complete the remainder of the unexpired term of a committee member who becomes unable or ineligible to continue serving on a Senate committee.

Newly elected members of standing Senate committees shall assume office on the first day of August following their election unless completing the unexpired term of another member.

In their deliberations the committees shall, when appropriate, consult with the Chancellor or other administrative officers; with representatives of the separate schools, colleges, and other parallel units which may be created from time to time; with departments and concerned faculty; and with students and student organizations. Committee recommendations shall be made to the Senate or to the appropriate administrative officer.

The Senate shall establish the following standing committees:

a. Committee on Committees -- The Committee shall consist of one elected faculty Senator from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. The members of the Committee shall serve for one year. They shall be elected at a special meeting of the Senate called each spring, immediately following the election of the Senate. The Committee shall be convened by the newly elected Senate Chairperson, who shall assist the Committee with electing its chairperson. The Committee on Committees shall be responsible for nominating for election all faculty members of the committees of the Senate and the University Assembly. The chair of the Committee shall be a faculty Senator.

i. It shall be the responsibility of the committee to nominate for election by the Senate: (1) faculty members of all standing committees of the Senate; (2) faculty members of *ad hoc* committees of the Senate, when so instructed by the Senate. Where appropriate, the committee shall nominate members of *ad hoc* or standing statewide committees for election by the Senate or appointment by the Chancellor.

ii. It shall be the responsibility of the committee to nominate for election by the University Assembly: (1) faculty members of all standing committees of the Assembly; (2) faculty members of *ad hoc* committees of the Assembly, when so instructed by the Assembly. Where appropriate, the committee shall nominate members of *ad hoc* or standing statewide committees for election by the Assembly or appointment by the Chancellor.

iii. In preparing lists of nominees, the Committee may consult with the Chancellor, the Vice Chancellors, the academic deans or equivalent, and department chairpersons.

iv. Nominations made by the Committee shall be presented to the Senate or University Assembly as relevant. Members of the Senate shall have the right to make additional nominations from the floor for Senate committees. Members of the Assembly shall have the right to make additional nominations from the floor for Assembly committees.

b. Steering Committee of the Faculty Senate and University Assembly (hereinafter referred to as the Steering Committee) – The Steering Committee shall consist of the Senate Chairperson, who shall serve as Chairperson of the Steering Committee, the Chancellor, the Secretary of the Senate, and three elected Senators. Chairs of Senate and Assembly Committees will be asked to attend Steering Committee meetings when their committees have items for the agenda of the next Senate or Assembly meeting. It shall be the responsibility of the Steering Committee:

i. To call regular and special meetings of the Senate and Assembly and to prepare the agenda prior to each meeting.

ii. To coordinate the work and activities of the Senate and Assembly and of Senate and Assembly committees.

iii. To meet regularly and frequently with the Chancellor to discuss matters of policy concerning the University of Missouri-St. Louis.

iv. As an agency of the Senate and Assembly, to maintain avenues of communication with the Faculty and student body of the University of Missouri-St. Louis, with campus administrative officers and the governing board of the University.

v. To establish all guidelines for elections for membership in the Senate and Assembly and to supervise said elections.

During the month of April the Steering Committee shall examine its membership to determine which members will be absent during the summer session. Steering Committee members who will be absent shall designate their replacement from among the members of the Senate. If the Chairperson and/or Secretary of the Senate shall be absent, a summer replacement will be elected at the Steering Committee's April meeting. The minutes of that meeting shall include the summer roster. In the event of the need for emergency action during the summer, the Steering Committee will be empowered to act in behalf of the Senate and Assembly and will be obligated to report its action to the Senate and Assembly in the fall.

c. Committee on Curriculum and Instruction -- The Committee shall consist of the Vice Chancellor for Academic Affairs (non-voting); the Director of Admissions (non-voting); two students; and one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time.

- i. The committee shall have general responsibility for recommending to the Senate policies and procedures in the areas of curriculum and instruction. It shall also recommend policies regarding graduation requirements, special honors programs, and academic publications such as catalogs and schedules of courses. Furthermore, it shall also recommend general policies and procedures governing the evaluation of academic instruction and advisement.
 - ii. The committee also shall regularly recommend to the Senate the calendar of the University. It shall recommend policies relating to schedules of classes and final examination schedules. Departures from calendars and examination schedules will be cleared through this committee.
 - iii. New degrees and degree programs proposed by the separate schools, colleges, or such other parallel units as may be created from time to time, shall be submitted by the appropriate dean or equivalent to the Committee for recommendation to the Senate.
 - iv. Curricular additions and changes will be sent by the appropriate dean or equivalent to the Committee to be examined for overlap and duplication. In the absence of overlap and/or duplication, such proposals will be reported to the Senate.
- d. Committee on Appointments, Tenure, and Promotion --The Committee shall consist of full professors holding tenure appointments. There shall be one member on the Committee elected from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. There shall also be two members elected at large from the campus. The Committee shall elect a chairperson from among its members.
- i. Initial academic appointments to the University of Missouri-St. Louis recommended as tenure appointments shall be submitted by the Department or Division concerned through the Dean or equivalent of the appropriate school, college, or other parallel unit. The Dean or equivalent shall forward the Department's or Division's recommendations with the Dean's or equivalent's own recommendations for approval or disapproval. After consideration, the Committee on Appointments, Tenure, and Promotion shall submit its recommendations to the Chancellor.
 - ii. Tenure recommendations for Faculty holding term appointments, and recommendations for promotion above the rank of assistant professor, shall be made in accordance with the procedure outlined above.
 - iii. It shall be the responsibility of this committee, together with the appropriate administrative officers, to establish, develop, and maintain in all areas of the University the highest standards of faculty quality.
- e. Committee on Research -- The Committee shall consist of two panels, one meeting in the Fall semester and the other meeting in the Winter semester. Each panel shall include the senior campus research administrator (non-voting); five faculty members

from the College of Arts and Sciences (and no more than two from any one division of the College); and one faculty member from each of the following units: Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time.

i. The Fall and Winter panels shall meet jointly in the Fall to elect a committee chairperson, to clarify program objectives, to coordinate deadlines, to set guidelines for research proposals and awards, and to recommend policy to the senior-campus-research administrator. The panels shall meet separately to elect their respective panel leaders in the Fall. Thereafter, the panels shall meet during their semester of service to advise and make recommendations on:

(1) Competitions for internal grant funds, including financial support during the Summer and during research leaves, support for research assistants, grants for equipment and supplies, and funds for travel to research locations, and

(2) Nominations for campus, University, and external research awards that are available campus-wide.

ii. The panels shall also meet jointly after the Winter panel has completed its work in order to review procedures and develop recommendations for the following year's committee to consider.

iii. The committee chairperson shall vote only as a member of the panel to which he/she has been elected.

iv. Panel members are ineligible to receive funding and awards under the jurisdiction of the panel on which they serve during the period of their service on the panel. The committee chairperson is ineligible to receive funding and awards under the Committee's jurisdiction during the entire year of his/her service as chairperson.

f. Committee on University Libraries -- The Committee shall consist of the Director of Libraries (non-voting); eight faculty members elected by the Senate, no more than five of whom may be from a single college, school, or other parallel unit; and two students. The Committee shall:

i. Advise the Director of Libraries on policy issues, including budgetary issues;

ii. Serve as a liaison between the libraries and the University community via the University Senate;

iii. Advise the University administration about policies and recommendations adopted by the Senate or the Committee; and

iv. Consider any matter referred by the Senate, the Director of Libraries, or any member of the campus community.

g. Committee on Faculty Teaching and Service Awards -- The Committee shall consist of the following faculty members elected by the Senate: five faculty members from the College of Arts and Sciences (no more than two from any one division of the

College); one faculty member from each of the following units: Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time; and two students. The Committee shall:

- i. Formulate and publish guidelines for campus, University, and external teaching and service awards that are available campus-wide;
- ii. Solicit nominations for these awards; and
- iii. Recommend candidates to the Chancellor.

Members of the Committee are ineligible to receive awards under the Committee's jurisdiction during the entire period of their service on the Committee.

h. Committee on the Assessment of Educational Outcomes -- The Committee shall consist of the Vice Chancellor for Academic Affairs (non-voting); the administrative appointee in charge of assessment (non-voting); two students; and the following faculty elected by the Senate: one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time.

The Committee shall have the general responsibility of making recommendations concerning policies in the area of assessment of educational outcomes and related matters. The Committee shall also regularly review and advise on policies and procedures in this area and recommend changes when appropriate.

i. Academic Advisory Committee -- The committee shall consist of the Vice Chancellor for Academic Affairs and the following faculty elected by the Senate: one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time.

The Committee shall have the general responsibility of making recommendations to the Vice Chancellor of Academic affairs on academic issues affecting the University.

j. Committee on Bylaws and Rules for the Faculty Senate and University Assembly -- The Committee shall consist of six faculty members elected by the Senate who are broadly representative of the Faculty, and two students. The Committee shall:

- i. Receive all proposals for Bylaws changes, review proposed Bylaws changes, and initiate the process of Bylaws changes as smoothly and infrequently as possible.
- ii. Recommend interpretation of the Bylaws upon the written request of the Senate Chairperson, and report its conclusions to the Senate.
- iii. Compile and maintain a current set of Senate Operating Rules, consider changes in Operating Rules, and report recommendations regarding Operating Rules to the Senate.

- iv. The Committee may initiate proposals for Bylaws changes.
- v. The Committee shall recommend approval or disapproval of each proposed Bylaws change within two Senate meetings following receipt of the proposal.
- k. *Ad Hoc* Committees -- As the need arises, the Senate shall establish or recommend to the Chancellor establishment of *ad hoc* committees.
 - i. *Ad Hoc* Senate committees shall be established through Senate approval of nominees selected by the Senate Committee on Committees or by nomination from the floor of the Senate. The faculty composition for each *ad hoc* committee shall be determined by the Faculty Senate.
 - ii. *Ad Hoc* Administration - Senate Committees shall be recommended to the Chancellor by the Senate to include a specific number of appointed and elected members. The faculty elected members shall be chosen by the Senate as provided above.
- l. University Wide and Statewide Committees -- Reports from University wide and statewide committees may be presented to the Senate. Whenever possible, representatives of the University of Missouri-St. Louis serving on University wide and/or statewide committees should advise the Senate Steering Committee if a report to the Senate is necessary.

5. Amendments

- a. Proposed changes to these Bylaws shall be submitted to or initiated by the Bylaws and Rules Committee, which will follow the relevant procedures outlined above (C.4.j) and then provide them in written form to the Faculty Senate or University Assembly as appropriate. The appropriate body shall then recommend passage or rejection of the proposed amendment(s) by majority vote. Upon passage of an amendment by the Senate or Assembly, the Chancellor shall submit the proposed change in writing to the Faculty of the University of Missouri-St. Louis. Bylaws changes recommended by the Senate or Assembly shall be adopted by a majority of votes cast by the Faculty. Ballots shall be mailed individually to all persons eligible to vote.
- b. Senate Operating Rules may be amended by majority vote of the Senate.
- c. Assembly Operating Rules may be amended by majority vote of the Assembly.

D. UNIVERSITY ASSEMBLY OF THE UNIVERSITY OF MISSOURI-ST. LOUIS

(Hereinafter referred to as Assembly)

- 1. Membership -- The voting members of the Assembly shall consist of the elected members of the Faculty Senate; the Chancellor; the Vice Chancellor for Academic Affairs; the Dean of the Graduate School; the Vice Chancellor for Student Affairs; the Dean of Continuing Education; student representatives equal in number to one-third of

the Faculty members of the Assembly; and three staff members, including the President of the Staff Association. Non-voting members shall consist of vice chancellors not already included, deans of all colleges and schools (whether or not their faculties are represented), the Director of the Libraries, and the President of the Student Government Association.

Elected faculty members of the Assembly shall serve three-year staggered terms co-terminous with their service in the Faculty Senate. Elected student members of the Assembly will serve a term of one year and shall be elected by the student body each year. Any elected member of the Assembly may be re-elected. The term of office of all Senators shall begin on the first day of August following their election. Staff members will be selected by the Staff Association.

Each year during the winter semester student members shall be elected at large without regard to departmental, school, college, or divisional affiliation. To qualify for service on the Senate, a student must be enrolled in good standing, must not be on disciplinary probation, must have a cumulative grade point average calculated by the University of Missouri-St. Louis to be at least 2.0, and must have completed a minimum of nine hours of academic credit at the University of Missouri-St. Louis. Qualified students who are interested in becoming members of the Senate shall make their candidacy known to the Vice Chancellor for Student Affairs by March 1 of each year. The Vice Chancellor shall verify that the candidates satisfy all requirements for service on the Senate. Not later than March 15 of each year, duly registered students shall elect the appropriate number of student senators from the list of eligible candidates making themselves available. Only eligible students who file their candidacy in advance may be elected.

2. Functions -- It shall be the responsibility of the Assembly to exercise those functions of the faculty (see Section 300.040 A.2) delegated by the Faculty as a body.

3. Meetings and Officers -- The Assembly shall meet regularly every other month during the academic year or in special meetings as called by the Steering Committee of the Faculty Senate and the University Assembly (hereinafter referred to as the Steering Committee). The Steering Committee shall call a special meeting of the Assembly on request of the Chancellor or of any five members of the Assembly. Proceedings in Assembly meetings shall be in accordance with the rules set forth in the most recent edition of Robert's Rules of Order. A quorum shall consist of a majority of the elected representatives.

a. The elected officers of the Assembly shall be the same as those for the Faculty Senate.

b. The Chairperson, or in the Chairperson's absence a voting member of the Assembly designated by the Chairperson, shall be the presiding officer at each meeting of the Assembly. The Secretary shall distribute the agenda to all members of the Assembly at least three days in advance of each meeting, shall keep minutes of each meeting of the Assembly, and shall distribute a copy of the

minutes of each meeting to all members of the Assembly. The Secretary shall also maintain the official roster of the Assembly, and shall collect annual reports on committee activities, which shall be submitted in written form by each committee chairperson no later than May 10 of each year.

4. Committees of the Assembly -- All members of the Faculty (as defined in C.1.a), Administration, and Staff shall be eligible to serve on Assembly committees. Students who satisfy the eligibility requirements for service on the Assembly shall also be eligible to serve on Assembly committees. The standing committees of the Assembly shall be elected each year at the first organizational meeting of the Assembly.

Faculty and student members of all standing Assembly committees shall be elected by all voting members of the Assembly. Staff members shall be selected by the Staff Association.

At least one elected member of each standing and *ad hoc* committee of the Assembly shall be a voting faculty Senator. Faculty members of all standing committees except the Committee on Committees and the Budget and Planning Committee shall be elected for two-year terms, with half the faculty members to be replaced each year. Student members of all standing committees shall be elected for one-year terms which may be renewed. Each standing and *ad hoc* committee shall be convened by the Senate Chairperson. As its first order of business, each standing and *ad hoc* committee shall elect a chairperson. If a faculty member of an Assembly committee is to take a leave of absence, a substitute shall be elected to serve for the entire academic year during which the leave is taken. A replacement will be elected to complete the remainder of the unexpired term of a committee member who becomes unable or ineligible to continue serving on a Senate committee

Newly elected members of standing Assembly committees shall assume office on the first day of August following their election unless completing the unexpired term of another member.

In their deliberations the committees shall, when appropriate, consult with the Chancellor or other administrative officers; with representatives of the separate schools, colleges, and other parallel units which may be created from time to time; with departments and concerned faculty; and with students and student organizations. Committee recommendations shall be made to the Assembly or to the appropriate administrative officer.

The Steering Committee of the Senate shall serve the same function for the University Assembly.

The Assembly shall establish the following standing committees:

a. Administrator Evaluation--the Administrator Evaluation Committee shall annually conduct an evaluation of administrators on the UM-St. Louis campus.

i. This committee shall be chaired by a faculty member.

ii. This committee shall consist of at least five faculty members representing at least three schools or colleges, one student, and one staff member.

iii. This committee is responsible for distributing an approved evaluation form to the faculty of the UM-St. Louis, collecting forms, and tabulating the results.

iv. This committee shall present the results to the Steering Committee for review. Upon approval of a report, the report is to be distributed to all members of the Assembly.

b. Budget and Planning Committee -- The voting members of the Committee shall consist of the Chancellor, who shall serve as Chairperson; the Senate Chairperson; the President of the Staff Association; two students; and one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. Faculty representatives shall be elected by the Assembly for staggered three-year terms. Ex-officio, non-voting members shall include the vice chancellors for Academic Affairs; Managerial and Technological Services; Administrative Services; University Relations; and Student Affairs.

This committee is a response to the mandate of Section 140.020 of the Collected Rules: "Faculty must be meaningfully involved through regular on-going mechanisms with the total University fiscal situation. Appropriate committees with faculty members at the system and campus levels shall be created and designated to advise in education planning, to appraise resource needs and fiscal conditions, and to advise on allocation and reallocation of resources."

The committee shall examine general budgetary allocations and priorities, shall consider questions relating to the development of the University of Missouri-St. Louis and to the University of Missouri as a whole, and shall make recommendations on development and fiscal matters to the Chancellor. The committee shall report on its work at each Assembly meeting.

c. Committee on Recruitment, Admissions, Retention, and Student Financial Aid -
- The Committee shall consist of the Vice Chancellors for Academic Affairs and Student Affairs (both non-voting), the Director of Admissions (non-voting), the Director of Student Financial Aid (non-voting), six faculty members and two student members. The Committee shall be chaired by a faculty member. The Committee shall:

i. Recommend policies and procedures to the Assembly, the Director of Admissions, and the Director of Student Financial Aid regarding recruitment, admissions, retention, and student financial aid;

ii. Monitor recruitment, admissions, retention, and student financial aid activities and report on a regular basis to the Assembly; and

iii. Rule on appeals made by applicants regarding admission to the University and student financial aid.

d. Committee on Student Affairs and Student Publications -- The Committee shall consist of the Vice Chancellors for Student Affairs and Administrative Services (both non-voting), the President of the Student Government Association (non-voting), the Editor of the Current, the Advisor to the Current (non-voting), four faculty members and four student members. Its members shall be broadly representative of the various academic disciplines, schools, colleges, and other parallel units which may be created from time to time.

The Committee on Student Affairs and Student Publications shall be responsible for recommending and reviewing policy in the areas of non-academic regulations and student services, and for advising the Vice Chancellor of Student Affairs, and for recommending and reviewing policy concerning student publications which are directly funded by the University. The responsibilities of the committee may be exercised by subcommittees established in any of the above areas. Faculty and staff members with administrative responsibilities in these areas shall be members of the subcommittees dealing in those areas. This charge does not contradict nor supersede the explicit charge of any of the other standing committees of the Assembly.

e. Committee on Physical Facilities and General Services -- The Committee shall consist of the Vice Chancellor for Administrative Services (non-voting), six faculty members including at least one from the north and one from the south campus, three students, and one representative selected by the Staff Association.

The committee shall have general responsibility for recommending to the Assembly policies and procedures in the areas of campus facilities and general services. It shall act in an advisory and fact-finding capacity for the planning of physical facilities, review and report priority matters relating to maintenance, construction, and support services to the Assembly and review and process complaints and suggestions regarding physical facilities and services.

f. Committee on Computing and Instructional Technology -- The Committee shall consist of the Coordinator of Campus Computing (non-voting), one representative selected by the Staff Association, two students, and one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time.

i. The Committee shall be responsible for reviewing general policy issues regarding campus computing and video instruction, including on-campus computer classrooms and laboratories and their maintenance, scheduling, and supporting resources and for monitoring the quality and effectiveness of video and instructional technology.

- ii. Provide advice regarding video production programming.
- iii. Provide advice on acquisitions of audio-visual and video telecommunications equipment for the campus and provide input on campus policies and operational procedures related to facility and equipment utilization and services.
- iv. Coordinate the activities of video-enhanced instruction on the campus for the purpose of securing funding.
- v. Serve as an advisory body for the development and implementation of video technology as a component of integration with digital voice and data systems, both on the campus and in the University of Missouri System.
- vi. Oversee distance learning policy, including but not limited to property rights of Faculty and workload and credit implications for Faculty.

The Committee shall present timely reports and recommendations to the Assembly and to the Coordinator of Campus Computing. The Committee shall coordinate with the Committee on University Libraries and with any other committees on telecommunications and technology on issues of mutual concern.

g. *Ad Hoc* Committees -- As the need arises, the Assembly shall establish or recommend to the Chancellor establishment of *ad hoc* committees. *Ad Hoc* Assembly committees shall be established through Assembly approval of nominees selected by the Senate/Assembly Committee on Committees or by nomination from the floor of the Assembly. The composition for each *ad hoc* committee shall be determined by the University Assembly.

h. University Wide and Statewide Committees -- Reports from University wide and statewide committees may be presented to the Assembly. Whenever possible, representatives of the University of Missouri-St. Louis serving on University wide and/or statewide committees should advise the Steering Committee if a report to the Assembly is necessary.

E. AMENDMENTS

1. Proposed changes to the Bylaws shall be submitted in written form to the Faculty, either following approval by the Faculty Senate (as outlined in C.5) or by petition signed and submitted by at least fifteen percent (15%) of the Faculty (as defined in C.1.a). Bylaw changes shall be adopted by a majority of the votes cast by the Faculty.

REPORT FROM THE CURRICULUM AND INSTRUCTION COMMITTEE
December 7, 1999

- I. The Committee has established 5 p.m. on Friday, March 3, 2000, as the deadline by when all curricular proposals, to be reviewed in the current academic year, must arrive in the Office of Academic Affairs. Early submissions are encouraged.
- II. Academic Calendars
 - A. Proposed changes to the previously approved Academic Calendars for 1999-2000 and 2000-2001.
 - B. Proposed Academic Calendar for 2001-2002.
- III. The Committee recommends Senate approval for the following proposals:
 - A. Change in Degree Requirements
 1. Revision to the Specific Requirements -- Bachelor of Science in Management Information Systems
 - B. Change in Minor
 1. American Studies Minor
 2. Requirements for the Minor-Philosophy
- IV. Housekeeping:
 - A. Change in Degree Requirements
 1. Bachelor of Science in Physics
 2. Bachelor of Arts in Economics
 3. Bachelor of Science in Economics
- V. The Committee wishes to inform the Senate of the following course actions that were effected by the Committee:

Curricular Designation/Number	Add/Drop/Change	Course Title	Credit Hours
Anthropology 005	Change in description	Human Origins	4
Anthropology 005a	Change in description	Human Origins	3
Biology 310	Change in prerequisite	Cell Physiology	3
Biology 316	Change in prerequisite	Parasitology	3
Biology 360	Change in prerequisite	Techniques in Electron Microscopy	5
Biology 388	Change in description	Biometry	3
Chemistry 376	Add	Interdisciplinary Topics in Biochemistry	3

REPORT FROM THE CURRICULUM AND INSTRUCTION COMMITTEE

December 7, 1999

Page 2

Curricular Designation/Number	Add/Drop/Change	Course Title	Credit Hours
CNS ED 495	Change in prerequisite	Foundations for Multicultural Counseling	3
Economics 261	Change in title, hours, description	The Economics of Poverty and Income Inequality (formerly The Economics of Poverty and Income Maintenance)	1-6 (formerly 3)
Gerontology 111	Drop	Issues in Geriatric Health Care	2
Gerontology 311	Drop	Physiology of Aging	3
Interdisciplinary 102	Change in description	Women, Gender, and Diversity	3
Nursing 010	Add	Orientation to Professional Nursing	0
Nursing 207	Drop	Information Management in Nursing	2
Nursing 345	Drop	Management of Clients with Complex Needs	8
Nursing 355	Drop	Leadership in Health Care Delivery Systems	8
Nursing 360	Drop	Nursing Seminar	3
Nursing 416	Drop	Nursing Practice Theories and Models	3
Nursing 480	Add	Guided Nursing Research Seminar	3-6
Nursing 485	Add	Nursing Research I: Quantitative Methods in Nursing Research	3
Nursing 487	Add	Integrative Review of Nursing Literature	3
Nursing 488	Add	Qualitative Methods in Nursing Research	3
Nursing 490	Add	Nursing Research II: Advanced Methods in Nursing Research	3
Nursing 491 (formerly 415)	Change in number, title, prerequisite, description	Nursing Theory Analysis and Development (formerly Conceptual Structure of Nursing)	3
Nursing 492 (formerly 485)	Change in number, title, prerequisite, description	Nursing Research III: Quantitative Analysis of Nursing Data (formerly Issues and Methods in Quantitative Analysis in Nursing)	3
Nursing 493 (formerly 476)	Change in number, title, prerequisite, description	Psychometrics (formerly Instrument Development)	3
Nursing 498 (formerly 480)	Change in number, hours, prerequisite, description	Doctoral Seminar	1-12 (formerly 1-10)
Nursing 499	Change in prerequisite, description	Dissertation Research	1-12
Optometry 504	Change in prerequisite	Neuroanatomy	4
Optometry 505	Change in prerequisite	Geometric Optics	4
Physics 011	Change in prerequisite	Basic Physics	4
Physics 111	Change in prerequisite	Mechanics and Heat	5
Physics 112	Change in prerequisite	Electricity, Magnetism, and Optics	5
Sociology 102	Add	Women, Gender, and Diversity	3
Sociology 103 (formerly 102)	Change in number	Sex Roles in Contemporary Society	3

should have been 3. See memo to for

**PROPOSED
UNIVERSITY OF MISSOURI - ST. LOUIS
ACADEMIC CALENDAR FOR 1999-2000**

1999

FIRST SEMESTER

August 23	Monday, classes begin 8 a.m.	M	15
September 4	Saturday, Labor Day holiday begins 3 p.m.	T	16
September 7	Tuesday, classes resume 8 a.m.	W	15
November 23	Tuesday, Thanksgiving holiday begins 11 p.m.	R	14
November 29	Monday, classes resume 8 a.m.	F	14
December 8	Wednesday, classes end 11 p.m.		
December 9, 10	Thursday/Friday, Intensive study days*		
December 13	Monday, final examinations begin		
December 21	Tuesday, first semester closes end of day		
		Total	74

2000

January 9 Sunday, mid-year commencement

2000

SECOND SEMESTER

January 10	Monday, classes begin 8 a.m.	M	15
January 17	Monday, Dr. Martin Luther King holiday	T	15
March 25	Saturday, spring recess begins 5 p.m.	W	15
April 3	Monday, classes resume 8 a.m.	R	15
May 1	Monday, classes end 11 p.m.	F	15
May 2, 3	Tuesday/Wednesday, Intensive study days*		
May 4	Thursday, final examinations begin		
May 11	Thursday, second semester closes end of day		
May 13	Saturday, annual commencement		
		Total	75

*Intensive study days -- no classes held, no exams scheduled

Note: Students will not be allowed to enter courses (undergraduate and/or graduate) following the first week of a regular semester without the written consent of the instructor. (Effective Winter 2000)

2000

SUMMER SESSIONS

I. INTERSESSION (4 WEEKS)

May 15	Monday, classes begin 8 a.m.
May 29	Monday, Memorial Day holiday
June 9	Friday, session closes end of day

II. SUMMER SESSION 1 (8 WEEKS)

June 12	Monday, classes begin 8 a.m.
July 4	Tuesday, Independence Day holiday
August 2, 3, 4	Wednesday/Thursday/Friday final examinations
August 4	Friday, session closes end of day

III. SUMMER SESSION 2 (4 WEEKS)

June 12	Monday, classes begin 8 a.m.
July 4	Tuesday, Independence Day holiday
July 7	Friday, session closes end of day

IV. SUMMER SESSION 3 (4 WEEKS)

July 10	Monday, classes begin 8 a.m.
August 4	Friday, session closes end of day

August 6 Sunday, summer commencement

**PROPOSED
UNIVERSITY OF MISSOURI - ST. LOUIS
ACADEMIC CALENDAR FOR 2000-2001**

2000	FIRST SEMESTER	
August 21	Monday, classes begin 8 a.m.	M 15
September 2	Saturday, Labor Day holiday begins 5 p.m.	T 16
September 5	Tuesday, classes resume 8 a.m.	W 15
November 21	Tuesday, Thanksgiving holiday begins 11 p.m.	TH 14
November 27	Monday, classes resume 8 a.m.	<u>F 14</u>
December 6	Wednesday, classes end 11 p.m.	Total 74
December 7, 8	Thursday/Friday, Intensive study days*	
December 11	Monday, final examinations begin	
December 19	Tuesday, first semester closes end of day	

2001	
January 14	Sunday, mid-year commencement

2001	SECOND SEMESTER	
January 15	Monday, Dr. Martin Luther King holiday	M 15
January 16	Tuesday, classes begin 8 a.m.	T 15
March 24	Saturday, spring recess begins 5 p.m.	W 15
April 2	Monday, classes resume 8 a.m.	TH 15
May 7	Monday, classes end 11 p.m.	<u>F 15</u>
May 8, 9	Tuesday/Wednesday, Intensive study days*	Total 75
May 10	Thursday, final examinations begin	
May 17	Thursday, second semester closes end of day	
May 19	Saturday, annual commencement	

*Intensive study days -- no classes held, no exams scheduled

Note: Students will not be allowed to enter courses (undergraduate and/or graduate) following the first week of a regular semester without the written consent of the instructor. (Effective Winter 2000)

2001 SUMMER SESSIONS

I. INTERSESSION (4 WEEKS)

May 21	Monday, classes begin 8 a.m.
May 28	Monday, Memorial Day holiday
June 15	Friday, session closes end of day

II. SUMMER SESSION 1 (8 WEEKS)

June 18	Monday, classes begin 8 a.m.
July 4	Wednesday, Independence Day holiday
August 8, 9, 10	Wednesday/Thursday/Friday final examinations
August 10	Friday, session closes end of day

III. SUMMER SESSION 2 (4 WEEKS)

June 18	Monday, classes begin 8 a.m.
July 4	Wednesday, Independence Day holiday
July 13	Friday, session closes end of day

IV. SUMMER SESSION 3 (4 WEEKS)

July 16	Monday, classes begin 8 a.m.
August 10	Friday, session closes end of day

August 12	Sunday, summer commencement
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**PROPOSED
UNIVERSITY OF MISSOURI - ST. LOUIS
ACADEMIC CALENDAR FOR 2001-2002**

2001

FIRST SEMESTER

August 22	Wednesday, classes begin 8 a.m.	M	15
September 1	Saturday, Labor Day holiday begins 5 p.m.	T	15
September 4	Tuesday, classes resume 8 a.m.	W	15
November 20	Tuesday, Thanksgiving holiday begins 11 p.m.	TH	15
November 26	Monday, classes resume 8 a.m.	F	15
December 10	Monday, classes end 11 p.m.		
December 11	Tuesday, Intensive study day*		
December 12	Wednesday, final examinations begin		
December 20	Thursday, first semester closes end of day		
		Total	75

2002

January 13 Sunday, mid-year commencement

SECOND SEMESTER

January 14	Monday, classes begin 8 a.m.	M	15
January 21	Monday, Dr. Martin Luther King holiday	T	15
March 23	Saturday, spring recess begins 5 p.m.	W	15
April 1	Monday, classes resume 8 a.m.	TH	15
May 6	Monday, classes end 11 p.m.	F	15
May 7	Tuesday Intensive study day*		
May 8	Wednesday, final examinations begin		
May 16	Thursday, second semester closes end of day		
May 18	Saturday, annual commencement		
		Total	75

*Intensive study days -- no classes held, no exams scheduled

Note: Students will not be allowed to enter courses (undergraduate and/or graduate) following the first week of a regular semester without the written consent of the instructor.

2002

SUMMER SESSIONS

I. INTERSESSION (4 WEEKS)

May 20	Monday, classes begin 8 a.m.
May 27	Monday, Memorial Day holiday
June 14	Friday, session closes end of day

II. SUMMER SESSION 1 (8 WEEKS)

June 17	Monday, classes begin 8 a.m.
July 4	Thursday, Independence Day holiday
August 7, 8, 9	Wednesday/Thursday/Friday final examinations
August 9	Friday, session closes end of day

III. SUMMER SESSION 2 (4 WEEKS)

June 17	Monday, classes begin 8 a.m.
July 4	Thursday, Independence Day holiday
July 12	Friday, session closes end of day

IV. SUMMER SESSION 3 (4 WEEKS)

July 15	Monday, classes begin 8 a.m.
August 9	Friday, session closes end of day

August 11 Sunday, summer commencement

SENATE PROPOSAL FORM FOR (check one):
☒ CHANGE IN DEGREE REQUIREMENTS
☐ CHANGE IN MINOR
☐ CHANGE IN CERTIFICATE PROGRAM

MEX

(Do not write in this space)		
ROUTING:	Initials	Date
Academic Affairs	LMM	09 21 99
Graduate School (if applicable)		
Senate C & I	sjc	11-11-99
Senate		
Academic Affairs		

FROM: School of Business Administration
Department

Signed: *Jan Colbell* 6/14/99
Department Chair Date

FROM: School of Business Administration
School or College

Signed: *Ray Balbes* 7/29/99
Dean Date

Title: Revision to the Specific Requirements --Bachelor of Science in Management Information Systems

Are other departments likely to be affected by this change? () no (x) yes--Mathematics and Computer Science

Raymond Balbes
Raymond Balbes

Page number(s) 308-309 and year 1998-99 of most recent Bulletin listing.

Current Bulletin listing:

Proposed Bulletin Listing:

Rationale:

Specific Requirements-BS in Management Information Systems (BSMIS)

Management Information Systems (MIS) are key building blocks of modern organizations. These systems play a crucial role in managing and organizing work. They provide inputs to managers for strategic and operational decision making. They also help organize and streamline processes to improve productivity and reduce cycle times. Thus, MIS plays a crucial role in enhancing the competitive position of an organization. MIS professionals play a vital role in re-engineering organizations for competing in the interconnected global markets of today. An MIS professional needs to acquire functional knowledge in different areas of business and an overall perspective on the objectives and mission of the organization. MIS professionals need to develop strong communication and analytical skills to understand and design business processes and systems. A wide variety of technical and organizational skills are needed to effectively utilize the current information and communications technologies in developing business solutions. Some of the specific skills

variety

include systems analysis and design, database management, programming languages, telecommunication, decision support systems and management of systems. Besides developing technical skills, organizational skills are also very important for MIS professionals in implementing systems and the changes associated with the new systems.

Mission: The MIS area in the School of Business Administration at the University of Missouri-St. Louis endeavors to prepare high-potential students of diverse backgrounds for successful careers in the MIS profession. Careers in MIS may include programming, systems analysis and design, database administration, end user support, network administration, and management consulting. We seek to provide students with the skills to deal with the challenges confronting the MIS profession and to contribute to their solutions. Our faculty strive to further the practice and understanding of MIS through its teaching, ~~research~~, research and service to the profession. Facilities at the School, such as hi-tech case rooms, advanced computer labs, latest software tools, and infrastructure, help students understand and practice the latest in information systems technology.

For the BS MIS degree a student must complete at least seven (7) courses (twenty-one [21] hours) beyond required business core courses as specified below.

1. A student must complete 5 courses (15 hours)

a) Programming/File Structure Requirement (6 hours in either Track 1 or Track 2)

TRACK 1

BA 109 COBOL Programming and
BA 209 File Management

TRACK 2

BA 224 Managerial Applications of Object-Oriented
Programming I and
BA 225 Managerial Applications of Object-Oriented
Programming II

b) Analysis and Design Requirement (6 hours)

BA 215 Information Systems Analysis
BA 310 Information Systems Design

c) Database Requirement (3 hours)

BA 212 Database Management Systems

2. A student must complete two courses from the following to include at least one Business Administration (BA) course at the 300-level (6 hours):

2. A student must complete two courses from the following to include at least one Business Administration (BA) course at the 300-level (6 hours):

BA 109 COBOL Programming (if not used to fulfill requirements in 1A)
 BA 209 File Management (if not used to fulfill requirements in 1A)
 BA 224 Managerial Applications of Object-Oriented Programming I (if not used to fulfill requirements in 1A)
 BA 225 Managerial Applications of Object-Oriented Programming II (if not used to fulfill requirements in 1A)
 BA 304 The Management of Information Systems
 BA 305 Management of Telecommunications
 BA 306 Decision Support Systems
 BA 307 End-User Computing for Business Applications
 BA 344 Computer Applications in Accounting
 CS 240 Computer Hardware & Small Computer Systems I
 CS 241 Computer Hardware & Small Computer Systems II
 CS 332 Artificial Intelligence
 CS 376 Operating Systems
 BA 295/395 Business Administration Problems/Seminars
 BA 296 Independent Study
 BA 295, 296 & 395 are restricted to those courses offered and approved by the area faculty.

BA 109 COBOL Programming (if not used to fulfill requirements in 1A)
 BA 209 File Management (if not used to fulfill requirements in 1A)
 BA 224 Managerial Applications of Object-Oriented Programming I (if not used to fulfill requirements in 1A)
 BA 225 Managerial Applications of Object-Oriented Programming II (if not used to fulfill requirements in 1A)
 BA 304 The Management of Information Systems
 BA 305 Management of Telecommunications
 BA 306 Decision Support Systems
 BA 307 End-User Computing for Business Applications
BA 344 Computer Applications in Accounting*
BA 351 Computer Applications in Finance*
 CS 240 Computer Hardware & Small Computer Systems I
 CS 241 Computer Hardware & Small Computer Systems II
 CS 332 Artificial Intelligence
 CS 376 Operating Systems
 BA 295/395 Business Administration Problems/Seminars
 BA 296 Independent Study
 BA 295, 296 & 395 are restricted to those courses offered and approved by the area faculty.

Change made to allow either BA 344 or BA 351, but not both, to be counted as one of the "electives" toward the BS in MIS. Currently BA 344 (but not BA 351) can be counted.

*Only one of BA 344 and BA 351 may be used for the requirement in 2.

SENATE PROPOSAL FORM FOR (check one) <div style="float: right;"> <input type="checkbox"/> CHANGE IN DEGREE REQUIREMENTS <input checked="" type="checkbox"/> CHANGE IN MINOR <input type="checkbox"/> CHANGE IN CERTIFICATE PROGRAM </div>		(Do not write in this space) ROUTING Academic Affairs <u>lmm / 5/12/99</u> Graduate School _____ (if applicable) Senate C&I <u>me / 10-28-99</u> Senate _____ Academic Affairs _____
Page 1 of <u>910</u> <u>RS</u>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>Interdisciplinary</p> <p>Department <u>Honors College</u></p> <p>School or College _____</p> </div> <div style="width: 35%;"> <p>Signed: <u>Martin Day</u> Date <u>5-4-99</u></p> <p>Chair _____</p> <p>Signed: <u>Robert M. Bani</u> Date <u>3/1/99</u></p> <p>Dean _____</p> </div> </div>		
<p>AMERICAN STUDIES MINOR</p> <p>Title of Degree/Minor/Certificate Program _____</p>		
<p>Are other departments likely to be affected by this change? () no (X) yes—list departments and secure sign-offs. Anthropology, Art and Art History, Communications, Criminology and Criminal Justice, English, History, Philosophy, Political Science, Social Work, Sociology.</p> <p><u>T. L. G. / J. Hyllton</u> <u>Music / James H. Bani</u> <u>W. B. / 3/1/99</u> <u>Van G. / 3/1/99</u></p> <p><u>Donald G. Larson</u> <u>David B. Robertson, Pol Sci, 3/1/99</u> <u>Jean Kashmiri</u></p>		
Page number(s) <u>280</u> and year <u>1998-9</u> of most recent Bulletin listing: _____		
<p><u>CURRENT BULLETIN LISTING</u></p> <p>Minors in American Studies</p> <p>American Studies is an internationally recognized discipline and a minor available at the University of Missouri-St. Louis. The minor is primarily an organization of courses from several departments that focus on America and American culture. Students interested in this minor should contact the coordinator of American Studies for advice and information.</p>	<p><u>PROPOSED BULLETIN LISTING</u></p> <p>Minors in American Studies</p> <p>American Studies is an internationally recognized academic field which involves an interdisciplinary approach to the study of the culture(s) of the United States, its colonial antecedents, and its indigenous peoples.</p>	<p><u>RATIONALE:</u></p> <p>The rationale for the changes in the American Studies minor is largely given in the general description of the Minor in the middle column on this and the next page.</p> <p>The minor depended too heavily on two courses which are not regularly offered (the old 'core' requirements of American Studies 90 and 295), and thereafter did not distinguish usefully or helpfully between courses and disciplines central to the American Studies approach and those which might</p>

<p>Candidates must have a cumulative grade point average of 2.0 or better in the 18 credit hours required for the minor. Three hours (excluding Interdisciplinary 90 and 295) may be taken on a</p>	<p>Students interested in this minor should contact the coordinator of American studies</p> <p>for advice and information.</p> <p>Candidates must have a cumulative grade point average of 2.0 or better in the 18 credit hours required for the minor. Three hours of the minor may be taken on a satisfactory/unsatisfactory</p>	<p>be regarded better as 'optional additions'.</p> <p>The new minor, with a tripartite hierarchy of core, option, and elective courses, centers the Minor more firmly in traditional disciplines with a broad based approach to the study of American culture, while retaining the breadth of the university's many 'Americanist' offerings.</p> <p>Every course from the old minor still offered by the relevant departments has been included in the new minor, but assigned to a classification system more relevant to prevailing ideas about American Studies.</p> <p>Students in the minor will still be expected to divide their studies between humanities and social science disciplines, as in the past.</p> <p>NB that all department chairs have been consulted, as have members of the steering committee for American Studies. It is hoped that these changes will attract students to the minor. At the moment, there are no students embarked on the American Studies minor.</p> <p>Retained but slightly altered to reflect the broader selection of 'core' courses.</p>
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	<p>158, American Art 159, American Architecture</p> <p><u>Criminology and Criminal Justice</u> 99, The City</p> <p><u>English</u> 17, American Literary Masterpieces 70, African-American Literature 71, Native American Literature (same as Anthropology 71) 171, American Literature I 172, American Literature II</p> <p><u>History</u> 3, American Civilization (to the mid-nineteenth century) 4, American Civilization (from the mid-nineteenth century). 5, American Biography. 6, African-American History 7, The History of Women in the United States.</p> <p><u>Honors</u> 121, American Traditions: Humanities 122, American Traditions: the Fine and Performing Arts 123, American Traditions: Social Sciences. 131, Non-Western Traditions: Humanities 132, Non Western Traditions: the Fine and Performing Arts. 133, Non-Western Traditions: Social Sciences <u>(Admission to these Honors seminars requires consent of the dean of the Honors College: note that depending on instructor and content, Honors 121 can fulfill the requirements from this group in literature/American Studies and Honors 123 can fulfill the History/Political Science requirement. Honors 131-133 can qualify as additional Group A choices when their focus is on Native American traditions.)</u></p>	<p>New to this list, the City is taught by several departments.</p> <p>American Traditions, when offered, was allowed for the American Studies minor but not explicitly included in the <i>Bulletin</i> listing. When dealing with Native American traditions, Non-Western traditions should have been. In both cases, the intention to open relevant Honors seminars to qualified main campus students embarked on the American Studies minor justifies including these courses on the published list.</p>
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	<p>Music: 6, Introduction to African American Music 7, Introduction to Jazz</p> <p>Philosophy: 107, American Philosophy</p> <p>Political Science. 11, Introduction to American Politics 99, The City 130, State Politics 135, Introduction to Urban Politics 165, American Political Thought. 190, Studies in Political Science (when the topic is appropriate).</p> <p><u>Sociology</u> 99, The City</p> <p>B. Option courses in American Studies. (all courses are 3 credits except where otherwise indicated). In order to complete the American Studies minor, students must choose at least two courses from this group, from any department or discipline, and may choose up to four courses from this group. Courses chosen from this group must be chosen from at least two departments.</p> <p>Anthropology 250, American Folklore 291, Current Issues in Anthropology (when the topic is appropriate).</p> <p>Art and Art History: 65, Photography and Society (same as Interdisciplinary 65) 215, Topics in Tribal Art 258, Topics in American Art</p>	<p>Option courses are generally retained from the previous list, though some courses have been added at the request of the relevant department(s) and others have been omitted because they are no longer offered. These courses all y follow an American Studies approach, but are generally more specialized and often taught at a more advanced level than the 'core' courses with which students will begin the Minor.</p>
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291, Topics in Contemporary Art (when the topic is appropriate)

Communication:

50, Introduction to Mass Media

243, Communications in American Politics

350, Mass Communication History

352, Mass Media Criticism

Economics:

205, History of American Economic Development (Same as History 205)

Education:

ED FND 251, Black Americans in Education

ED FND 330, History of American Education

ED FND 332, Progressivism and Modern Education

English:

280, Topics in Women and Literature (when topic is appropriate)

373, Selected Major American Writers I

374, Selected Major American Writers II

375, American Fiction to World War I

376, Modern American Fiction

380, Studies in Women and Literature (when topic is appropriate)

395, Special Topics in Literature (when topic is appropriate)

History:

203, U.S. Social Movements in the 20th Century

205, History of American Economic Development (Same as Economics 205)

210, African-American History: From Slavery to Civil Rights

212, African-American History: From Civil Rights to Black Power

219, U. S. Labor History

257, United States History for the Secondary Classroom

300, Selected Topics in History (when topic is appropriate)

312, The Indian in American History

315, History of Women in the United States

	<p> 316, U. S. Urban History 318, African-American Women's History 320, History of Crime and Justice 393, Senior Seminar (5 credits: when topic is appropriate) </p> <p> Honors College. (when topics are appropriate, any of the seminars below can qualify as an 'option' course for the American Studies minor. Admission to these courses requires the consent of the dean of the Honors College.) 201, Inquiries in the Humanities. 202, Inquiries in the Fine and Performing Arts 203, Inquiries in the Social Sciences, 207, Inquiries in Education 301, Advanced Seminar in the Humanities 302, Advanced Seminar in the Fine and Performing Arts 303, Advanced Seminar in the Social Sciences 307, Advanced Seminar in Education 351, Research Seminar: Humanities 352, Research Seminar: Fine and Performing Arts 353, Research Seminar: Social and Behavioral Sciences 357, Research Seminar: Education </p> <p> Interdisciplinary: 65, Photography and Society (Same as Art 65) </p> <p> <u>Philosophy</u> when 210, Significant Figures in Philosophy (Where topic is appropriate) </p> <p> Political Science. 228, The Federal Judicial System: Politics, Process, and Behavior 230, The American Presidency 231, Congressional Politics </p>	
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	<p> 232, African Americans and the Political System 234, Politics and the Media 235, Political Parties and Elections 238, Women in U. S. Politics 320, Constitutional Law 321, Civil Liberties 332, Studies in American Politics (when topic is appropriate). </p> <p> <u>Sociology</u> 40, Social Problems 100, Women in Contemporary Society 268, The Sociology of Conflict 316, Power, Ideology and Social Movements 360, Sociology of Minority Groups 380, Selected Topics in Social Policy: Women and Higher Education (when topic is appropriate). </p> <p> C. American Studies elective courses. (courses are 3 credit hours unless otherwise indicated). Up to two courses from this group may be used for the American Studies minor. When two courses are chosen from this group, they must be chosen from different departments. </p> <p> <u>Anthropology</u> 126, Archaeology of Historic St. Louis 131, Archaeology of Missouri 132, Archaeology of North America 138, African-American Archaeology </p> <p> <u>Art and Art History</u> 191, Art since 1945 263, Photography Since 1945 </p> <p> <u>Communication</u> 218, Public Policy in Telecommunication 332, Intercultural Communications 343, The Rhetoric of Protest 355, Media Law and Regulation </p>	<p> Elective courses are in general taken from the current <i>Bulletin</i> listing. While containing American Studies material, the approach to teaching these courses is not generally 'American Studies' oriented. While relevant to an American Studies minor, these courses should not form the core of any such minor. </p>
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	<p><u>Criminology and Criminal Justice</u> 240, Policing 340, Race, Crime, and Justice</p> <p><u>English</u> 306, Adolescent Literature 384, Modern Poetry 385, Modern Drama 386, Poetry since World War II</p> <p><u>History</u> 301, United States History: Colonial America to 1763 302, United States History: Revolution and the New Nation, 1763-1815 303, United States History: Nationalism and Sectionalism, 1815 to 1860 304, United States History: 1860-1900 305, United States History: 1900-1940 306, United States History: 1940 to the Present 311, Topics in American Constitutional History 313, American Military History to 1900 314, American Foreign and Military Affairs, 1900-Present 315, History of Women in the United States</p> <p><u>Political Science:</u> 129, Women and the Law 226, Law and the Individual 227, State and Local Courts 233, Introduction to Political Behavior 241, The Politics of Business Regulation 242, Introduction to Public Policy 246, The Politics of Poverty and Welfare 282, United States Foreign Policy 333, Mock Constitutional Convention</p> <p><u>Social Work:</u> 150, Social Welfare as a Social Institution 285, Social Issues and Social Policy</p>	
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	<p>Development 314, Social Work with Culturally Diverse Populations</p> <p>Sociology: 40, Social Problems 180, Alcohol, Drugs and Society 234, Political Sociology 202, Urban Sociology 354, Sociology of Business and Work Settings</p> <p>In addition, courses with variable topics such as Topics in ... , Studies in ... , and seminars may be taken when the topics are appropriate. When in any doubt, see the coordinator of American studies; such courses must be approved for inclusion in your American Studies minor before the semester registration deadline.</p>	
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Robert M. B...
3/1/95

SENAT. PROPOSAL FORM FOR (check one): ☐ CHANGE IN DEGREE REQUIREMENTS

☒ CHANGE IN MINOR

☐ CHANGE IN CERTIFICATE PROGRAM

(See Instructions on Reverse)

Page 1 of 1

Philosophy
Department

Signed:

Paul G. Roth
Department Chair

8/30/99
Date

Arts & Sciences
School or College

Signed:

David Young
Dean

10-22-99
Date

(Do Not Use Shaded Areas)

ROUTING	INITIALS	DATE
Academic Affairs	<i>LMM</i>	<i>11 01 99</i>
Graduate School (If Applicable)		
Senate C & I	<i>sjc</i>	<i>11-18-99</i>
Senate		
Academic Affairs (Effective Date)		

Requirements for the Minor

Title of Degree/Minor/Certificate Program

Are other departments likely to be affected by this proposal? ☒ No ☐ Yes List departments and secure sign-offs.

Page number (s) 221 and year 1998-1999 of most recent Bulletin listing.

Current Bulletin Listing	Proposed Bulletin Listing	Rationale
<p>Degree Requirements</p> <p>Requirements for the Minor Fifteen hours of course work in philosophy are required. Philosophy 60 or Philosophy 160, and four other courses numbered above 100, including two numbered above 200.</p>	<p>Degree Requirements</p> <p>Requirements for the Minor Fifteen hours of course work in philosophy are required. The fifteen hours must be distributed as follows: Philosophy 60 or Philosophy 160, and four other courses numbered above 100, including two numbered above 200. All coursework for the minor except Philosophy 60 or 160 must be taken in residence from the Philosophy Department at UM-St. Louis.</p> <p>Minors are encouraged, though not required, to take Philosophy 391, Senior Seminar.</p> <p>A GPA of 2.0 or better is required in courses presented for the minor.</p> <p>Prospective minors are encouraged to consult with members of the department for advice in planning an appropriate sequence of courses.</p>	<p>The department at present has no residency requirement and given the pressure to accept courses from other institutions, stringent "quality control" measures are needed.</p>

